

# BYLAWS OF THE BLINN COLLEGE ALUMNI AND FRIENDS ASSOCIATION

Amended 7-25-16

## Article I

### Name and Purpose

Name - the name of this corporation shall be the Blinn College Alumni and Friends Association (herein called "the Association").

Purpose - the purpose of the Association is to maintain contact with all current and former students and friends of Blinn College (herein called "the College"), to encourage support for and participation in the educational, cultural, athletic and social programs of the College, to encourage recruitment of current and former students and friends by members, to assist the College in achieving planned goals and objectives, and to provide fellowship among current and former students, friends and supporters of the College.

## Article II

### Membership

Active Members - all current and former students, friends, faculty and personnel of the College and their spouses, as well as, anyone who is interested in furthering the objectives and purpose of the Association are eligible for membership.

Life Members - anyone eligible for membership as an active member by definition may become a life member by paying a life membership fee. Annual dues cease when life membership fees are paid.

Full membership privileges of the Association shall be extended to those eligible members upon receipt of their membership dues (herein called "Member" or "Members").

Active and life membership dues shall be determined and set by a vote of the Board Members of the Association. The Association Treasurer shall collect dues for membership.

## Article III

### Dues

The annual dues of the Association shall become due and payable on or before September 1<sup>st</sup> of each year.

## Article IV

## Governance

The government of the Association shall be vested in Board Members (herein called “the Board”) composed of five (5) Officers; the Immediate past President and nine (9) At-Large Directors.

The Officers of the Association shall consist of a President, a 1<sup>st</sup> Vice President, a 2<sup>nd</sup> Vice President, a Secretary and a Treasurer.

The Officers shall be empowered to act for the Board in all matters subject to later approval by the Directors, except that the Officers shall not appropriate non-budgeted funds in excess of \$500 without specific authorization from the Directors.

### Article V

#### Election

The Board shall be elected by members at the annual meeting of the Association. All nominations for the Board shall be made from the floor at the annual meeting and all nominees for the Board must be active members in good standing with the Association.

All elections shall be held at the annual meeting of the Association.

### Article VI

#### Terms of Office and Attendance/Participation

The positions of President, 1<sup>st</sup> Vice President and 2<sup>nd</sup> Vice President shall serve a one-year (1) term and shall be limited to two (2) consecutive terms. The positions of Secretary and Treasurer shall serve a one-year (1) term. Directors shall serve a three-year (3) term. All terms shall begin the first of the month following the annual meeting and continue for the next twelve (12) calendar months for Officers and the next thirty-six (36) calendar months for Directors.

The Immediate Past President shall serve until replaced.

Officers and Directors must attend or participate in at least 50% of meetings per year. The time period designated for attendance/participation purposes is the first of the month following the annual meeting through the next twelve (12) months. Nonattendance may result in immediate replacement, if needed, or nonrenewal of term for Board members.

### Article VII

#### Vacancies

Vacancies of an office or position on the Board shall be filled by presidential appointment with the advice and consent of the Board for the remaining term of the position.

### Article VIII

#### Duties of Officers

The duties of the Officers shall be to represent the Association at all public and ceremonial occasions, conduct the business of the Association, fulfill duties as the Board, and such other duties as are appropriate to the content and purpose of the Association. Said Officers are to be elected at the annual meeting of the members.

It is the duty of an Officer to actively promote and recruit new members for the Association.

President - the President shall be the presiding officer of the Association. He/she shall be responsible for the general direction of the affairs of the Association and shall be its official representative. The President shall appoint necessary committees as the needs arise. After the term in office is concluded, the President shall assume the position of the Immediate Past President.

1<sup>st</sup> Vice President - the 1<sup>st</sup> Vice President of the Association shall act as an assistant to the President and shall carry out the duties when the President is absent or incapacitated.

2<sup>nd</sup> Vice President - the 2<sup>nd</sup> Vice President of the Association shall act as an assistant to the President and 1<sup>st</sup> Vice President and shall carry out the duties when the President or 1<sup>st</sup> Vice President is absent or incapacitated.

Treasurer - the Treasurer shall receive and disburse all fund of the Association, maintain all financial records, and perform other duties as assigned by the President in the interest of serving the stated purpose of the Association.

Secretary - the Secretary shall record and maintain the minutes of all meetings of the Association; and perform other duties as assigned by the President. The Secretary shall keep the membership lists.

## Article IX

### Duties of Directors

The Directors shall serve to support the Association at all public and ceremonial occasions, conduct the business of the Association, fulfill duties as the Board, and such other duties as are appropriate to the content and purpose of the Association. Said Directors are to be elected at the annual meeting of the members.

It is the duty of a Director to actively promote and recruit new members for the Association.

## Article X

### Other Committees

The President may appoint standing committees deemed necessary to achieve the goals, purposes, and best interests of the Association.

## Article XI

### Meetings

Annual Association Meeting - the annual meeting of the Association shall be held on the date that is set by the College for

its annual Homecoming.

Regular Meeting - regular meetings of the Board shall be held as determined by the President to conduct regular business of the Association.

Special Meeting - special meetings of the Board may be called and arranged by the President, five (5) members of the Board or the Blinn College Director of Alumni Relations.

Policies - the President shall notify members of the Board about all regular and special meetings at least five (5) days before such meeting, unless notice of such meeting is waived by the members of the Board.

The President or an appointed Board member shall notify each member of the Association of the date, time and place of the annual meeting of the Association.

## Article XII

### Annual Meeting

The annual meeting shall be held at a place and time selected by the Board on the day scheduled as "Homecoming" by the College.

## Article XIII

### Quorum at Meeting

A quorum at any meeting of the Association shall be majority of the officers/directors present at such meeting.

## Article XIV

### Amendments

The bylaws may be amended at any meeting of the Association by a majority of those present and voting thereon, provided the proposed amendment(s) were previously submitted to the Board and favorably acted upon.

## Article XV

### Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with his constitution and bylaws and any special rules of order the Association may adopt.